



# Code of Ethics

Aware that the quality of professional security activity ultimately depends upon the willingness of practitioners to observe special standards of conduct and to manifest good faith in professional relationships, ASIS adopts the following Code of Ethics and mandates its conscientious observance as a binding condition of membership in or affiliation with ASIS:

## ARTICLE I

*A member shall perform professional duties in accordance with the law and the highest moral principles.*

### Ethical Considerations

- 1-1 A member shall abide by the law of the land in which the services are rendered and perform all duties in an honorable manner.
- 1-2 A member shall not knowingly become associated in responsibility for work with colleagues who do not conform to the law and these ethical standards.
- 1-3 A member shall be just and respect the rights of others in performing professional responsibilities.

## ARTICLE II

*A member shall observe the precepts of truthfulness, honesty, and integrity.*

### Ethical Considerations

- 2-1 A member shall disclose all relevant information to those having a right to know.
- 2-2 A "right to know" is a legally enforceable claim or demand by a person for disclosure of information by a member. This right does not depend upon prior knowledge by the person of the existence of the information to be disclosed.
- 2-3 A member shall not knowingly release misleading information, nor encourage or otherwise participate in the release of such information.

## ARTICLE III

*A member shall be faithful and diligent in discharging professional responsibilities.*

### Ethical Considerations

- 3-1 A member is faithful when fair and steadfast in adherence to promises and commitments.
- 3-2 A member is diligent when employing best efforts in an assignment.
- 3-3 A member shall not act in matters involving conflicts of interest without appropriate disclosure and approval.
- 3-4 A member shall represent services or products fairly and truthfully.

## ARTICLE IV

*A member shall be competent in discharging professional responsibilities.*

### Ethical Considerations

- 4-1 A member is competent who possesses and applies the skills and knowledge required for the task.
- 4-2 A member shall not accept a task beyond the member's competence nor shall competence be claimed when not possessed.

## ARTICLE V

*A member shall safeguard confidential information and exercise due care to prevent its improper disclosure.*

### Ethical Considerations

- 5-1 Confidential information is nonpublic information, the disclosure of which is restricted.
- 5-2 Due care requires that the professional must not knowingly reveal confidential information or use a confidence to the disadvantage of the principal or to the advantage of the member or a third person unless the principal consents after full disclosure of all the facts. This confidentiality continues after the business relationship between the member and his principal has terminated.
- 5-3 A member who receives information and has not agreed to be bound by confidentiality is not bound from disclosing it. A member is not bound by confidential disclosures of acts or omissions that constitute a violation of the law.
- 5-4 Confidential disclosures made by a principal to a member are not recognized by law as privileged in a legal proceeding. In a legal proceeding, the member may be required to testify to information received in confidence from his principal over the objection of his principal's counsel.
- 5-5 A member shall not disclose confidential information for personal gain without appropriate authorization.

## ARTICLE VI

*A member shall not maliciously injure the professional reputation or practice of colleagues, clients, or employers.*

### Ethical Considerations

- 6-1 A member shall not comment falsely and with malice concerning a colleague's competence, performance, or professional capabilities.
- 6-2 A member who knows, or has reasonable grounds to believe, that another member has failed to conform to Code of Ethics of ASIS should inform the Ethical Standards Council in accordance with Article VIII of the Bylaws.